

WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of the meeting held on 8 November 2018 at The Old Court Hotel

PRESENT

Steering Group members G Litson (Chairman) G Hiscox S Borthwick P Lewis E Heyes P Cruttwell

Parish Council members R Smith (Chairman) S Morris

ATTENDING K Shilton (Administration)

1. APOLOGIES S McInerney (Parish Council) A Thomas (Steering Group)

2. DECLARATIONS OF INTEREST None reported

3. MINUTES OF THE LAST MEETING HELD ON 3 OCTOBER 2018

These were agreed and confirmed by the members attending this meeting and signed by the Chairman.

4. REVIEW IN PREPARATION OF THE PARISH COUNCIL MEETING TO BE HELD ON 13 NOVEMBER 2018 FOR SUBMISSION REGULATION 15 OF THE DRAFT PLAN

G Litson reviewed the next stages required in preparation towards the submission of the Draft Plan Regulation 15 to Herefordshire Council.

The Parish Council will be presented and requested to a resolution of the agreed Draft Plan – which has been reviewed by both Parish Council members and Steering Group members and taking into account the requested Parish Council revisions (Parish Council meeting held on 11 September 2018 and joint Parish Council / Steering Group meeting held on 3 October 2018).

The Parish Council Clerk will then be directed to submit to Herefordshire Council the latest agreed Draft Plan together with the supporting documents required for the process stage Regulation 15.

At this review Herefordshire Council will revise / update the SEA and HRA documents and prepare the settlement boundary maps required for the Plan.

Data Orchard will at the same time prepare the Basic Consultation Statement and Basic Condition Statement for review / agreement by the Parish Council and Steering Group.

These papers will then also be submitted to Herefordshire Council.

5. OTHER MATTERS

A Thomas submitted notes to the meeting particularly highlighting the housing number of 81 dwellings (reference page 35 of the Draft Plan) which was a number not previously discussed by members.

G Litson agreed to review this together with Data Orchard and comment back to Parish Council and Steering Group members.

6. DATE OF NEXT MEETING

It was agreed that the next meeting most probably would be to review the comments from Herefordshire Council / Data Orchard proposed document submissions.

G Litson would suggest the meeting date when appropriate.

The meeting started at 5.30pm and ended at 6.30pm

Signed

Chairman

Date