

**WHITCHURCH AND GANAREW GROUP**

**NEIGHBOURHOOD PLAN STEERING GROUP**  
**Minutes of the meeting held on 4 July 2018 at The Old Court Hotel**

**PRESENT** G Litson (Chairman) P Lewis G Hiscox E Heyes  
 Parish Council members R Smith (Chairman) S McInerney T Watson

**ATTENDING** K Shilton (Administration) W Bloxsome Data Orchard

**1. APOLOGIES** A Thomas P Cruttwell S Borthwick

**2. DECLARATIONS OF INTEREST**

G Hiscox declared that he has now gained planning permission for a proposed dwelling on his land / home with the intention to down size his accommodation.

E Heyes reported that the business conversion / improvements are progressing at Symonds Yat West.

**3. MINUTES OF THE MEETING HELD ON 26 JUNE 2018**

G Litson reported that these minutes had yet to be prepared and submitted,  
 Reference was made to the email sent to members 27 June 2018 highlighting the main points and agreements of the meeting.

**4. ACTION POINTS**

G Litson informed Steering Group members that prior to this meeting 4 July 2018 some Parish Council members had held a review meeting with Data Orchard to gain a greater understanding of the Draft Plan.

**5. FEEDBACK / DISCUSSION WITH DATA ORCHARD**  
**ACTIONS AGREED**

5.1 Symonds Yat West. Data Orchard will redraft this policy for this settlement boundary area and submit to the members attending for comment.

5.2 A further review to be taken of the sites submitted and criteria together with weighting factors to potentially change the ranking of these sites.

E Heyes to circulate the past evaluation papers to the Administrator / members.

5.3 Sites adjacent to The Old Court Hotel. Consideration needs to be given regarding the comments submitted by Environment Agency / Historic Buildings / and public responses. Following discussion it was agreed to take out the allocated sites but maintain the settlement boundary lines.

5.4 Additional policy for Whitchurch. Data Orchard to prepare an additional policy for the edge of the settlement boundary and the criteria for sustainable development taking into consideration the potential for more affordable housing.

**6. NEXT MEETING**

To be held on 8 August 2018 at 5.30pm at The Old Court Hotel. Data Orchard will attend.

The meeting started at 5.30pm and ended at 7.15pm

Signed

Chairman

Date