

**WHITCHURCH AND GANAREW GROUP  
NEIGHBOURHOOD PLAN STEERING GROUP**

**Minutes of the meeting held on 1 November 2017 at The Old Court Hotel**

**PRESENT** G Litson (Chairman) G Hiscox E Heyes S Borthwick

**ATTENDING** K Shilton (Administration)

**1. APOLOGIES** A Thomas P Cruttwell P Lewis

**2. DECLARATIONS OF INTEREST**

G Hiscox declared that he would be submitting a planning application proposal for a single dwelling on a plot of his home / land with the intention to down size his accommodation.

E Heyes declared a proposal for a planning application to expand their business offering.

At this meeting none of the above proposals were discussed as a part of the agenda and therefore no member was required to leave the meeting.

**3. REVIEW OF THE PREVIOUS MINUTES 18 OCTOBER 2017 AND ACTION POINTS**

G Litson reviewed the minutes and action points – the main element being the meeting and outcome with Karla Johnson Herefordshire Council.

**4. DRAFT PLAN UPDATE**

4.1 G Hiscox had circulated the Draft Plan as agreed to all Steering Group members Data Orchard and Karla Johnson Herefordshire Council.  
Feedback from both Herefordshire Council and Data Orchard had been very positive.

4.2 Following discussion it was agreed that G Litson would contact all Steering Group members and request that any comments regarding the Draft Plan be sent to him so that these may be gathered and then circulated to all members as one report for further consideration.  
It was agreed that this was an important action to be done and completed before the next Steering Group meeting which will be held on 10 November 2017.

**5. HOUSING REPORT – LATEST SUBMISSION**

5.1 G Litson circulated the latest report to members and highlighted the shortfall in housing numbers required by Herefordshire Council Core Strategy and the Steering Groups own resolutions.

5.2 Discussion concluded that a further development was required and settlement boundary reviewed in order to meet the housing needs.  
It was agreed to discuss and resolve this matter on the 10 November 2017 when all Steering Group members could be present.

5.3 In view of item 5.2 it was agreed that the intended presentation to be given to the Parish

Council on the 7 November 2017 be postponed.  
K Shilton will inform all members accordingly and cancel the room booking.  
It was anticipated that the meeting with the Parish Council would take place end November 2017.

## **6. HIGHLIGHTS FROM THE MEETING WITH HEREFORDSHIRE COUNCIL**

G Litson reviewed the main points of outcome from the review meeting with Karla Johnson. It was recommended that January 2018 would be the best time for the Regulation 14 public consultation.  
In the meantime it was important to draft out and prepare a flyer announcing this consultation to be delivered to every household in the Parish.

## **7. NEXT MEETING**

This will be held on the 10 November 2017 at 4.30pm at The Old Court Hotel.

The meeting started at 4.30pm and ended at 6.30pm

Signed

Chairman

Date