

**WHITCHURCH AND GANAREW GROUP**  
**NEIGHBOURHOOD PLAN STEERING GROUP**

**Minutes of the meeting held on 8 May 2017 at The Old Court Hotel**

**PRESENT** G Litson (Chairman) P Cruttwell S Borthwick P Lewis E Heyes (part of the meeting)

**ATTENDING** K Shilton (Administration) G Hiscox (Chairman of Whitchurch and Ganarew Group Parish Council)

**1. APOLOGIES** None

**2. DECLARATIONS OF INTEREST**

P Cruttwell and A Thomas declared that they have submitted Land Availability and Call For Sites papers to the Steering Group for consideration. At this meeting their proposed site was not discussed and therefore no Steering Group member was required to leave the meeting.

**3. MINUTES OF THE LAST MEETING HELD ON 26 APRIL 2017**

These were agreed and confirmed and signed by the Chairman.

**4. REVIEW OF ACTIONS FROM THE MEETING 26 APRIL 2017**

G Litson reviewed all action points from the previous minutes.  
The Steering Group are waiting for comments from Karla Johnson / Herefordshire Council regarding the proposed site C as a possible development within the Plan.

**5. PROPOSED MEETINGS WITH LAND OWNERS / DEVELOPERS**

G Litson reviewed the prepared list of land owners / developers / agents.  
It was agreed that the Administrator / Parish Clerk would make contact with the sites involved and arrange for an informal meeting together with Steering Group members.

E Heyes will make contact with the Leasure Park for a general discussion on future development together with Steering Group members.

The meeting agreed that the main discussion points for the informal meetings with sites A / B and C would be :

Area concerned / land available

Estimated number of dwellings

Visual impact on the landscape

Materials and design

Estimated timings of the development / intentions to build

## **6. BUDGET AND FINANCE**

P Cruttwell and G Hiscox will prepare the grant application for funding required for the Plan development.

It was agreed to request £5000.00 grant funding.

## **7. LEISURE ACTIVITIES**

The development of canoe activities on the River Wye was discussed in relation to facilities and transportation services.

Following discussion the meeting agreed that such activities and subsequent influence on the Parish was greater than the remit of the Steering Group and that the matter should be proposed to the Parish Council for consideration within future tourist strategy.

G Litson will bring this matter to the attention of the Parish Council for discussion.

## **8. LARGE SCALE MAPS OF THE PARISH**

It was agreed that G Litson would contact Data Orchard regarding requirements and the actions necessary to demonstrate on the maps the proposed Settlement Areas.

## **9. NEXT MEETING**

The next meeting will be held on 7 June 2017 at 4.30pm at The Old Court Hotel.

Data Orchard will attend this meeting.

The meeting started at 4.30pm and ended at 5.55pm

Signed

Chairman

Date