

WHITCHURCH AND GANAREW**NEIGHBOURHOOD PLAN STEERING GROUP****Minutes of the meeting held on 25 January 2017 at The Old Court Hotel**

PRESENT G Litson (Chairman) P Cruttwell E Heyes P Lewis

ATTENDING K Shilton (Administration) G Hiscox Chairman Whitchurch and Ganarew Group Parish Council

1. APOLOGIES S Borthwick

2. DECLARATIONS OF INTEREST

P Cruttwell and A Thomas declared that they have submitted Land Availability and Call For Sites papers to the Steering Group for consideration. At this meeting their proposed site was not discussed and therefore no Steering Group member was required to leave the meeting.

3. MINUTES OF THE LAST MEETING HELD ON 12 JANUARY 2017

The minutes were agreed and confirmed and signed by the Chairman.

4. REVIEW OF ACTION POINTS FROM THE MINUTES

G Litson reviewed the action points and consideration points towards the development of the Plan.

It was confirmed that Data Orchard would receive copy of the approved minutes for follow up of the elements agreed.

The meeting agreed that a separate open public meeting for the business elements of the Plan development should be held and that prior to this meeting a question paper specifically for business would be prepared and distributed for feed back to the Steering Group.

5. REVIEW OF INFORMATION / FEEDBACK CONCERNING SETTLEMENT AREAS

The meeting reviewed the submitted Call For Sites proposals considering in general terms their suitability or non suitability for future build potential under the planning regulations and conditions required.

P Cruttwell highlighted the result from the resident question papers returned that the majority of opinion was that residents did not wish more than 50 additional new homes in the Parish defined Settlement Areas.

The Steering Group members are minded of this matter however the land / housing proposals submitted to date need to be taken into consideration at this early stage and reviewed within the planning regulations and guidelines.

Once this analysis is completed together with the input from the appointed independent planning consultant Data Orchard then further and more detailed consideration can be given to the housing development of the Plan.

The matter of letters received from residents regarding their comments on specific potential land or housing development was discussed.

The meeting agreed that advice would be taken from our independent planning consultant as to how such comments are addressed within the Plan development.

6. PARISH TOUR OF SITES

The physical review of sites so far submitted as proposals will take place on 1 February 2017 when the independent planning consultant from Data Orchard will be present to give their appraisal and comments on the sites involved.

It was agreed E Heyes would prepare a tour plan of the Parish in preparation for this meeting and circulate to all members.

G Litson will brief Data Orchard of the site tour involvement.

7. ANY OTHER BUSINESS MATTERS

P Cruttwell raised the matter of differences in VAT values for 2016 between his calculations and those of the Administrator. It was explained that some £200 difference is known and accounted for due to the Parish Council paying some invoices on behalf of the Steering Group whilst funding grants were being prepared. The Administrator will investigate the matter further.

8. NEXT MEETINGS

30 January 2017 at 5pm at The Old Court Hotel up date meeting with S Borthwick and G Litson. Steering Group members welcome to attend if they wish to do so.

1 February 2017 Parish sites tour starting 10am.

6 February 2017 Steering Group meeting to review results / comments from Parish site tour appraisal at The Old Court Hotel at 4pm

The meeting started at 4pm and ended at 5.30pm

Signed

Chairman

Date