

**WHITCHURCH AND GANAREW
NEIGHBOURHOOD PLAN STEERING GROUP
Minutes of the meeting held on 6 February 2017 at The Old Court Hotel**

PRESENT G Litson (Chairman) S Borthwick E Heyes P Lewis

ATTENDING K Shilton (Administration) G Hiscox (Chairman of Whitchurch and Ganarew Group Parish Council)

1. APOLOGIES P Cruttwell

2. REVIEW OF THE PARISH SITE VISIT

The site meeting review took place on the 1 February 2017 with Steering Group members and the independent planning consultant from Data Orchard.

Reference notes prepared and distributed by G Litson 1 February 2017.

Each member present at this Steering Group meeting reviewed their opinion / comments of the site visit and their proposals in defining the future Settlement Boundary for the Parish and Plan development.

Following discussion it was agreed that S Borthwick would prepare proposed options of the Settlement Boundary and distribute to members in preparation of the next Steering Group meeting when Data Orchard would also be present.

The meeting was minded that within Settlement areas a buffer zone free of housing development could be considered.

By nature of the geography of the Parish more than one Settlement Area / Settlement Boundary is possible. Example Symonds Yat West and Whitchurch.

3. ACTION POINTS

3.1 S Borthwick to prepare proposed maps demonstrating possible Settlement Boundaries following the discussion parameters of this meeting.

3.2 Administration to prepare contact details of the Parish Councils adjacent to our own Parish.

3.3 Administration to contact Roberts Transport.

3.4 G Litson to contact the Hicks family.

3.5 G Litson to coordinate the next meeting date with Data Orchard.

3.6 G Litson will attend the Neighbourhood Plan grant scheme workshop (booking reserved).

**NEXT MEETING IS PROPOSED FOR 28 FEBRUARY 2017 AT THE OLD COURT HOTEL
G LITSON TO CONFIRM DATE AND TIME TO ALL MEMBERS**

The meeting started at 4pm and ended at 6.05pm

Signed

Chairman

Date