

## WHITCHURCH AND GANAREW

### NEIGHBOURHOOD PLAN STEERING GROUP

#### Minutes of the meeting held on 21 May 2015 at The Old Court Hotel

**PRESENT** G Hiscox (Acting Chairman for this meeting) J Dixon (Chairman) S Borthwick J Herbert E Heyes P Lewis

**ATTENDING** K Shilton (Administration)

**APOLOGIES** G Litson A Thomas

#### 1. MINUTES OF THE MEETING HELD ON 13 APRIL 2015

These were agreed and confirmed and signed by the acting Chairman G Hiscox.

#### 2. ACTION POINTS FROM THIS MEETING 21 MAY 2015

Reference is made to the separate email sent to all members 22 May 2015

#### 3. REVIEW OF THE PARISH PLAN AND NEIGHBOURHOOD PLAN

G Hiscox reviewed the present development status of the Parish Plan and the selected projects to date together with the new projects decided at the last Parish Council meeting held on 12 May 2015. It was explained that presently the Council numbers were lower than its allocation and therefore had limitations regarding work programmes. This situation was being addressed but was not likely to change in the short term. A newsletter which will be hand delivered to every home in the Parish was shown to the meeting demonstrating the need for more co opted Council members as well as highlighting the work carried out by the Parish Council the Parish Plan and the Neighbourhood Plan Steering Group members. Members present were invited to study this and give any further comments considered necessary.

The Neighbourhood Plan was extremely important to the future of the Parish and had been launched successfully with a good number of residents attending. It was important that development also continued.

Following discussion a plan of action was decided.

It was agreed by the meeting that until Parish Council member numbers were higher the range of active projects should be narrowed and that these projects can be achieved and demonstrated to the Parish.

Parish Plan

The selected 5 subjects together with project leaders.

Tourism Forum E Heyes

Good Neighbourhood Scheme S Borthwick

Recycling P Lewis

Local information and Promotion G Hiscox

Litter Pick G Hiscox will determine if S Lowthian is prepared to lead future community litter Pick up events

G Hiscox will address the next Parish Council meeting requesting members assist as partners in these above projects.

Neighbourhood Plan

It was agreed 2 project segments would be continued in the short term.

Housing J Dixon and J Herbert

Natural Environment A Thomas and possibly I Draycott

J Dixon to discuss this matter with A Thomas

#### **4. GENERAL NOTES**

J Dixon stated he was disappointed with the progress that had been made by the Parish Council regarding the Parish Plan and hoped this short term solution would be successful.

The application for a grant from Awards For All is progressing.

J Dixon requested all members to respond to emails and correspondence so that he was aware of all member opinions and comments.

History Group which is a part of the Parish Plan is progressing well but at present all the information is located at individual member homes and a central resource point was required.

G Hiscox will circulate a copy of the proposed newsletter to all Steering Group members for their comments. It is intended to start distribution end May 2015.

#### **5. NEXT MEETING**

This was proposed for 18 June 2015 at 5pm but it was agreed that initially the various project leaders first reflect on their selected subjects and confirm to J Dixon if this date is realistic.

The meeting started at 5pm and ended at 6.40pm

Signed

Chairman

Date